

western Arkansas
BALLET
The Nutcracker

Acceptance Form – Return by October 13

Cast Member's Name _____

Mailing Address _____

Phone (day) _____ Phone (evening) _____

I have been cast as a(n) _____

I understand that rehearsals are mandatory and if my child misses more than 2 rehearsals he/she will be replaced.

Parent/Guardian Signature _____

"Helping Hands"

Please make 2-3 selections, ranking your choices with "1" being your first choice.

If you are willing to work more than one assignment, mark both areas with a "1".

WAB staff will follow up with assignments in a few weeks. Late forms will be assigned last.

All cast members are required to fulfill Helping Hands through one of the following duties or paying the \$300 buyout fee.

Failure to complete the assigned Helping Hands task may result in a buyout charge following the production.

Parent/Guardian Name: _____

E-mail: _____

Phone: _____

1. _____ Wardrobe (requires simple sewing, alterations and cleaning experience).
Saturdays October 17, October 24, October 31 & Sundays October 18, & November 15 (Not all days required)
_____ check if willing to work at the theatre on alternating days
2. _____ Building scenery and props (prior to performance)
3. _____ Front Desk (answer questions during Saturday rehearsals at Studio and during Nutcracker Picture Day)
4. _____ Load-In (from Ballet to Theatre) **and** Load-Out (from Theatre to Ballet) Props, Wardrobe, etc. (Monday, December 14 **and** Sunday, December 20)

***PLEASE SEE NEXT PAGE**

On the choices below, please circle A, B, or C as they are listed.

5. _____ Security Desk*
A- Tuesday, Thursday, Saturday at Theatre
B- Wednesday, Friday, Sunday at Theatre
C- All
6. _____ Ushering
A- Saturday before and during performance
B- Sunday before and during performance
C- All
7. _____ Concession Sales and Gift Distribution
A- setting up **and** sales and organizing gift room during Saturday performance
B- sales **and** clean up and gift distribution during Sunday performance
C- All
8. _____ Dressing Room Supervision*
A- Tuesday, Thursday and Saturday performance
B- Wednesday, Friday and Sunday performance
C- All
_____ Willing to work Nov. 15th Picture Day
9. _____ Back Stage Crew (managing scenery, props, etc. during the performances)
Tuesday – Sunday, each evening rehearsal and all performances in Ft. Smith. **If you choose Back Stage Crew, the commitment is to be at every rehearsal and all performances at the ABCPAC.**
10. _____ I am unable to volunteer, but I am enclosing a \$300 volunteer buyout (**payment due with acceptance form**)

*These days are set so WAB knows that there will be enough supervision of the dancers back stage. **You must commit to A or B or C.** Keeping this schedule will also ensure that the volunteers that work together know the plan from day to day. You are committed to working that shift through all rehearsals and performances that day. Shifts for dressing rooms, backstage, and security desks are approximately 4:15-9:30pm each evening (12:00-5:00pm Sunday) and will be confirmed when the production week schedule is set. Purchase tickets opposite your assigned workday.

Please complete this form and return it by October 13 to

Western Arkansas Ballet, 4701 Grand Ave., Fort Smith, AR 72904-7141

or email info@waballet.org

Rehearsal Schedule at WAB Studios

Please read the following schedule very carefully! It is listed by dancer's part or by scene. If you are unsure of when your rehearsal is, please check the end of this schedule for more info! Check the rehearsal dates and times of your child's part before mailing in your acceptance form! **Understudies need to be at the Costume Fitting for that part. Every Saturday is different!**

Sat, October 17	STUDIO A	STUDIO B	Costume Fittings Studio C
		10:00 - 10:30 Spirit & Trees	
		10:30 - 11:30 Land of Sweets	
12:00 - 1:00	Party Kids		12:00 - 12:30 Angels
1:00 - 2:00	Battle Scene		12:30 - 1:00 Sheep
2:00 - 2:45	Spanish All	2:00 - 3:00 Polichinelles	1:00 - 1:30 Chinese All
2:45 - 3:30	Chinese All		1:30 - 2:00 Polichinelles
3:30 - 4:00	Angels		2:00 - 2:30 Soldiers & Nutcracker
			2:30 - 3:00 Winter Sprites, Little Flowers, Christmas Trees
			3:00 - 3:30 Harlequin Duet, Ballerina Doll, Soldier Doll
			3:30 - 4:00 Little Angels
Sun, October 18			
Sat, October 24	STUDIO A	STUDIO B	Costume Fittings studio C
		10:00 - 10:30 Spirit & Trees	
		10:30 - 11:30 Land of Sweets	
12:00 - 1:00	Battle Scene	12:00 - 1:00 Polichinelles	11:30 - 12:15 Land of Sweets All
1:00 - 1:30	Angels		12:15 - 1:00 British, Rose, Spirit of Christmas, Snow Queen & King, Arabian Pas, Bo Peep, Wolf
1:30 - 2:00	Harlequin Duet		1:00 - 1:30 Party Girls
2:00 - 2:45	Party Kids		1:30 - 2:00 Party Boys & Fritz
2:45 - 3:30	Chinese All		2:00 - 2:30 Mice & Mouse King
3:30 - 4:15	Spanish All		2:30 - 3:00 Spanish All
4:15 - 5:00	Bo Peep, Sheep, Wolf		3:00 - 4:00 Clara, Maids
Sun, October 25			
1:00 - 2:00	Clara Nutcracker Pas		
2:00-4:00	Party Adults Costume Fitting then rehearsal		
			Costume Fittings Studio C
Sat, October 31	STUDIO A	STUDIO B	
		10:00 - 11:00 Spirit & Trees	
		11:00 - 12:00 Land of Sweets	12:00 - 2:00 Snow & Flowers
12:00 -12:30	Little Angels		2:00 - 3:00 All Missed Costume Fittings
12:30 -1:00	Chinese All		
1:00 - 1:30	Angels	1:00 - 2:00 Polichinelles	
1:30 -2:00	Spanish All		
2:00 - 2:30	Party kids		
2:30 - 3:00	Battle Scene		
3:00 - 3:30	Bo Peep, Sheep, Wolf		
3:30 - 4:00	Dolls All		
Sun, November 1			
1:00 - 2:00	Clara Nutcracker Pas		
2:00-3:00	Party Adults		

				STUDIO C
Sat, November 7		STUDIO A	STUDIO B	
	12:00 - 12:30	Little Angels	12:00 - 12:30 Spirit & Trees	
	12:30 - 1:00	Chinese All	12:30 - 1:00 Land of Sweets	
	1:00 - 1:30	Angels	1:00 - 1:30 Dolls All	
	1:30 - 2:00	Spanish All	1:30 - 2:00 Polichinelles	
	2:00 - 2:30	Bo Peep, Sheep & Wolf		
	2:30 - 3:15	Party kids		
	3:15 - 4:00	Battle Scene		
				STUDIO C
Sun, November 8		STUDIO A	STUDIO B	
	2:00-3:00	Party Adults		
				STUDIO C
Sat, November 14		STUDIO A	STUDIO B	
	12:00-1:30	Party Scene		
	1:15-2:30	Dream Scene		
	2:15-4:00	Act II		
Sun, November 15		STUDIO A		
Day	Nutcracker Picture Day	Picture schedule will be sent separately		
Sat, November 21		STUDIO A		
	12:00-1:30	Party Scene		
	1:15-2:30	Dream Scene		
	2:15-4:00	Act II		
Sun, November 22				
Sugar Plum Fairy Tea-A separate schedule will be sent out to Company Members				
Sat, November 28		STUDIO A		
No Rehearsal-Thanksgiving Break				
Sun, November 29				
No Rehearsal-Thanksgiving Break				
Sat, December 5		STUDIO A		
	12:00-1:30	Party Scene		
	1:15-2:30	Dream Scene		
	2:15-4:00	Act II		
	4:00 - 5:00	School Show rehearsal - cast TBA		
Sun, December 6		STUDIO A		
Sat, December 12		STUDIO A		
	12:00-1:30	Party Scene	Pre-Production Parent Meeting 12:15 pm	
	1:15-2:30	Dream Scene		
	2:15-4:00	Act II		

Parts and the Act(s) in Which They Appear

Party Scene (Act I): Party Adults, Clara, Fritz, Drosselmeyer, Party Girls & Boys, Maids, Governess, Butler, Harlequin Girl & Boy, Ballerina Doll, Soldier Doll, Spirit of Christmas

Dream Scene (Act I): Mouse King, Nutcracker Prince, Mice, Soldiers, Clara, Spirit of Christmas, Christmas Trees, Snow Queen, Snow King, Snowflakes, Winter Sprites, Cherubim

Act II: Little Angels, Angels, Seraphim, Clara, Cherubim, Nutcracker, Sugar Plum Attendant, Pages, Gumdrops, Peppermints, Gingerbread, Jester, Spanish Pas, Arabian Pas, British, Chinese Lead, Chinese Demi-Soloists, Chinese Corps Russian, Bo Peep, Wolf, Sheep, Mother Ginger, Polichinelles, Rose, Flowers, Little Flowers

***Cherubim only attends rehearsals at the Theatre (Please see Mrs. Mesa for more info)**

***Land of Sweets is Sugar Plum Attendant, Pages, Peppermints, Gumdrops, Gingerbreads, Jester, Clara & Prince**

***Battle Scene is Mouse King, Nutcracker Prince, Mice, Soldiers & Clara**

***Party Kids is Party Boys, Party Girls, Fritz, & Clara**

***Little Angels, Angels & Seraphim are only in ACT II**

Nutcracker Survival Guide

(This is to help our first time Nutcracker participants, but is helpful for all)

Order forms for “extras” will be sent in a separate packet, Packet 2. Packet 2 will be sent to cast after all acceptance and helping hands forms, medical/media release, and volunteer code of conduct are received. PACKET 2 includes order forms for the extras such as t-shirt, program ads, special messages, yard signs, and picture day information will be sent.

Things available for Purchase (*Proceeds for these sales go to support the WAB Guild):

- 1) *Nutcracker T-shirts** are available for purchase by preorder. Check your Nutcracker Packet 2 for order forms and due date.
- 2) *Nutcracker Yard Signs:** These are personalized signs that can either have your child's name or part printed on them. They help advertise for the ballet. These are available by preorder. Check your Nutcracker Packet 2 for order forms and due date.
- 3) Program Ads and Special Messages:** Individuals or businesses may purchase Program Ads or Special Messages in the program. Order forms will be included in Nutcracker Packet 2.
- 4) *Gifts Sales:** Small Nutcracker themed gifts will be available for sale at the theatre before, during, and after performances.
- 5) Digital Download:** Performance Digital Downloads are available for purchase by preorder. Check your Nutcracker Packet 3 for order form and due date.

Health and Safety: Please keep ill dancers at home to prevent the spread of illness among the class. Please notify the studio of any absence.

Helping Hands: In order to have a successful production, we need your help as a volunteer. All participants' parents are required to volunteer in some capacity or to pay a buy-out fee. Please complete the sign-up form in the packet and return to the studio.

Photo day: Your child will have their photo taken individually and in a group for each part in which they are cast. The photograph times will be scheduled by part. Participation in pictures is optional, but please notify the studio if your dancer will not attend. **Photo day is November 15. The schedule and photo order information will be sent out with next packet.**

Security: Each child will be required to be signed in and out by a parent/guardian on all rehearsal days at the studio. Each child will be required to be signed in and out by a parent/guardian at the back stage security desks at the theater. No one will be allowed backstage that is not cleared through security and has the appropriate name badge on. We take the safety of your children as a serious matter.

Gift Exchange among cast: It is common practice for cast members to exchange small token gift by part. These items are often part or Nutcracker themed. This is not required and do not feel pressured to do this. These gifts can be left at the security desk at the theatre on Friday or Saturday. There is a cast list on the bulletin board in the studio that has the full cast listed by part, a cast list will be included in Packet 3 and on our website under the Productions tab/Cast Forms. Gifts are not allowed to be taken into the dressing rooms.

Makeup: WAB will have a tutorial for each dancer's family to watch. Makeup has to be applied before coming to the theatre. Please send makeup wipes and/or remover with each dancer. Makeup must be removed before being dismissed.



Attention: Points of Interest

- ▶ December 15-18 rehearsals will be held at the ArcBest Corporation Performing Arts Center (ABCPAC). You will receive a specific schedule in November. Rehearsals run from approximately 5:30pm-9:00pm
- ▶ If you would like to help with constructing and/or repairing wardrobe, please contact the studio (785-0152) as soon as possible.
- ▶ If your child is required to be at studio rehearsals prior to and following a scheduled lunch break, please send a sack lunch with them. To help keep rehearsals running on time, we ask that all students NOT LEAVE the studio during the lunch break. Thank you.
- ▶ Your cooperation is greatly appreciated. We aim to run a professional level production. Over 2,000 area residents will view this year's production. Please understand that these are mandatory rehearsals and if your child misses more than 2 rehearsals, he/she will be replaced. If your child must miss a rehearsal, please call the studio (785-0152) or email info@waballet.org in advance. Thank you for your interest and participation in this wonderful production.
- ▶ Western Arkansas Ballet is a nonprofit organization that relies on volunteers for its productions. If your child has been selected for a part in *The Nutcracker*, you are expected to volunteer in some capacity at rehearsals and during the performance. Please complete and return the Acceptance/Helping Hands document in this packet.
- ▶ Parking at the studio is limited. Please do not park in the lot across 47th Street. If you drive and stay for rehearsal, please park across Grand Avenue at the Crisis Pregnancy Center or in the UAFS lot at 50th and Grand (weekends only)

Western Arkansas Ballet
4701 Grand Avenue
Fort Smith, AR 72904-7141
info@waballet.org ♦ 479-785-0152

2026 The Nutcracker Wardrobe Requirements

Part	Wardrobe
Party Adults	<u>Ladies</u> : Black character shoes, nude panty hose <u>Gentlemen</u> : Black soft-sole shoes, black dress socks
Party Children	<u>Girls</u> : Black ballet shoes, pink tights, solid color leotard <u>Boys</u> : Black ballet shoes
Maids/ Governess	Black character shoes and pink tights
Butler	Black soft-sole shoes, black dress socks
Clara	Pink pointe shoes, black ballet slippers, pink tights, pink trunks, nude leotard
Ballerina Doll	Red Pointe shoes and pink tights,
Harlequin Girl	Pink Pointe shoes and pink tights, pink trunks
Harlequin Boy	Black ballet shoes
Soldier Doll	Black Jazz shoes
Spirit of Christmas	Pink pointe shoes and pink tight, pink trunks
Christmas Trees	Pink ballet shoes and pink tights, nude leotards
Nutcracker Prince	Black ballet boots or black ballet slippers, black socks
Mouse King	Black ballet shoes, and black tights
Mice	Black ballet shoes, and black tights or black socks
Soldiers	Black ballet shoes, black tights or black socks, <u>girls</u> : solid colored leotard
Little Angels, Angels & Cherubim	Pink ballet shoes, pink tights, light pink, blue, or white leotard
Little Angels Boys	Pink ballet shoes, white tshirt, white athletic shorts
Snow Queen	Pink Pointe shoes and lined (seamed) pink tight, pink trunks
Snow King	White ballet slippers, white tights
Snowflakes	Pink Pointe shoes and lined (seamed) pink tights, pink trunks
Winter Sprites	Pink ballet shoes and pink tights, nude leotards
Sugar Plum Attendant	Pink Pointe shoes and pink tights, pink trunks
Pages	Pink Ballet slippers and pink tights, nude leotard
Peppermints	Pink ballet shoes and pink tights
Gumdrops	Pink ballet shoes and pink tights, leotard color to be determined
Gingerbread	Black Ballet shoes, Black Tights, Black Leotard
Jester	Black ballet shoes, black tights and black leotard
Spanish Pas Girl	Pink Pointe shoes and pink lined(seamed) tights, pink trunks
Spanish Pas Boy	Black tights, black ballet shoes
Spanish Corps	Black character shoes and pink lined(seamed) tights
Arabian Pas Girl	Pink Pointe shoes and lined (seamed) pink tights, pink trunks
Arabian Pas Boy	Nude ballet shoes
British	Pink Pointe Shoes and pink lined(seamed) tights, pink trunks
Chinese Lead	Pink ballet shoes and pink tights, black leotard
Chinese Corps & Demi-Soloists	Pink ballet shoes and pink tights, black leotard
Russian	Pink Ballet shoes and pink tights, nude leotard
Little Bo Peep	Pink Pointe shoes and lined (seamed) pink tights, pink trunks, nude leotard
Wolf	Black ballet shoes and black tights
Sheep	Black ballet slippers, black tights, black sleeveless leotard
Polichinelles	Black ballet shoes and pink tights, black leotard
Rose	Pink Pointe shoes and pink tights lined (seamed)
Waltz of the Flowers	Pink Pointe shoes and pink tights lined (seamed)
Little Flowers	Pink ballet shoes and pink tights, nude leotard, pink trunks
Seraphim	Pink Pointe shoes and pink tights